



## Liability

First / Last Name (Kids):

Home Address:

Gender:

Date of Birth:

Phone Number:

Email:

Emergency Contact  
(Name & Phone):

### Policies and Procedures

#### Transportation Policy

Parents understand that to comply with the sign in/out procedures, the parent will come into the Program to drop off and pick up child. Engineering For Kids shall not release a child to any person without parent's consent. Engineering For Kids will assess a late pick up fee of \$1.00 per minute after the end of camp/class, beginning after the first 10 minutes. Engineering For Kids reserves the right to require identification of any person picking up your child. In the event that persons are designated NOT eligible to pick up a child, the parent agrees to provide Engineering For Kids custodial paperwork. Engineering For Kids will contact persons listed as Emergency Contacts if the child has not been picked up within 30 minutes after camp/class has ended for the day

#### Medical Emergencies

I agree to inform Engineering For Kids within 24 hours if my child or any member of the household develops a reportable communicable disease (immediate notification required if the disease is life threatening). The Engineering For Kids staff shall notify parent/guardians whenever their child becomes ill and the parent/guardian will arrange to have the child picked up as soon as possible. In the event I cannot be reached in an emergency, I hereby give permission to the Engineering For Kids staff to seek medical treatment at the nearest medical facility. I understand that I am responsible for the medical expenses incurred by my child and that Engineering For Kids advises that I carry health insurance for my child.

#### Release of Liability

**Payment of fees and participation in an Engineering for Kids program shall constitute acceptance of the following conditions:**

Parent/guardian of the camper, a minor, authorizes the camp directors and/or instructors to act as Agents for the parent/guardian. Parent/guardian consents to any medical, surgical, or dental examination, treatments, etc. Parent/guardian releases and discharges Engineering for Kids from any and all claims for personal injuries. Parent/guardian understands that Engineering for Kids is insured for its own liability and does not provide Medical or Accident insurance for camp participants. In the event of serious disciplinary problems, the Program reserves the right to immediately terminate a child through written notice. Engineering For Kids does not assume responsibility for the child until the child arrives and is signed into the Program.

### Waiver of Liability

#### Photo Release

I hereby authorize my child's photo to appear in the media or to be used to promote or publicize our programs. If you do not approve having your child's photo taken, please send us an email at [PortlandMetro@EngineeringForKids.net](mailto:PortlandMetro@EngineeringForKids.net). We will note it accordingly.

### Billing Authorization

#### Cancellation Policy

Cancellations received at least one week prior to the date of the first class will receive a full refund of the registration fee minus a \$39 processing fee. Cancellations received after this date, but prior to the second class, will receive a 50% refund. There are no refunds for cancellations after the second class of the program. There are no refunds or make-ups for missed classes. If a class is cancelled due to weather or other events, the class will be rescheduled.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

### Permissions

#### School Child Attends:

Persons allowed to pick up Child:

Optional:

Work Address

Work Phone:

Work Hours:

#### Permission A

**In an emergency**, the childcare facility has my permission to call an ambulance, or take my child to any available physician or hospital at my expense to obtain medical treatment. In most emergencies, 911 is called and the child is transported to the nearest hospital and treated by the on-call physician. The parent or guardian of the child is notified as soon as possible.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

#### Permission B

( Yes / No ) \_\_\_ **My child** may be taken on field trips or excursions by bus or private motor vehicle, as well as on neighborhood walking excursions under required supervision.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_